TONBRIDGE & MALLING BOROUGH COUNCIL

FINANCE, INNOVATION and PROPERTY ADVISORY BOARD

24 September 2014

Report of the Director of Finance and Transformation

Part 1- Public

Matters for Recommendation to Cabinet - Non-Key Decision (Decision may be taken by the Cabinet Member)

1   IT STRATEGY

The purpose of this report is to inform Members of a new IT Strategy to see us through the next three years, and to ask Members for approval of this Strategy.

1.1   Introduction

1.1.1   **[Annex 1]** of this report contains the proposed IT Strategy for Tonbridge and Malling Borough Council covering the period of 2014 to 2017.

1.1.2   The strategy describes at a high level how current and new technologies can assist with the Council's Transformation agenda and help to make improvements and efficiencies in our processes and in service delivery to the public and other customers.

1.1.3   The strategy is designed to provide a vision of what is possible and to give a reference point for work to follow. It sets a fresh approach to thinking about how IT can best be used to improve what we do.

1.1.4   Using the strategy as a framework, Officers will be able to develop a delivery plan linking the Transformation projects and service delivery improvements to the relevant technologies.

1.1.5   Technology has a big role to play in our future and this strategy aims to change the organisations attitude to what Information Technology can deliver.

1.2   Legal Implications

1.2.1   There are no legal implications in this report.

1.3   Financial and Value for Money Considerations

1.3.1   By adopting "smarter" use of technology in our delivery of services we have the opportunity to improve efficiencies, therefore reducing cost and improving value for money to the resident.

1.4   Risk Assessment

1.4.1   Without a clearly defined strategy we may not be able to prioritise our resources correctly, leading to missed opportunities to improve service delivery and reduce costs.

1.5   Equality Impact Assessment

1.5.1   See 'Screening for equality impacts' table at end of report

1.6   Recommendations

1.6.1   Members are asked to **APPROVE** the IT Strategy for the period of 2014 to 2017.

The Director of Finance & Transformation confirms that the proposals contained in the recommendation(s), if approved, will fall within the Council's Budget and policy Framework.

Background papers: contact: Darren Everden

Nil

Sharon Shelton
Director of Finance & Transformation

Screening for equality impacts:		
Question	**Answer**	**Explanation of impacts**
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	

Screening for equality impacts:		
Question	**Answer**	**Explanation of impacts**
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		Not applicable.

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.